TRUSTEE MEETING

December 9, 2022 @ 10:00 AM

**ATTENDANCE**: Meeting was called to order at 10:00 AM by Trustee Finnesand. Roll call taken - present were Trustees Josh Bartos, Iver Finnesand and Kim Remily. Also present were Leif Redinger (Helms & Assoc.), System Manager Justin Carlson and Clerk Mary Finnesand.

**AGENDA:** Motion made to approve the agenda by Remily; second by Bartos. Motion passed.

**PUBLIC COMMENT:** No public comments

**NOVEMBER 4, 2022, MINUTES**: The Board reviewed the November meeting minutes. Motion made to approve the minutes by Finnesand; seconded by Bartos. Motion passed.

**OLD BUSINESS:** Leif Redinger, Helms & Associates, presented updated information regarding the system improvement project, including a request to sign contracts, approve change order #1, and authorization to proceed. Redinger reviewed the updated project contract which included language updates required by the Department of Ag & Natural Resources (DANR). Motion made by Bartos and seconded by Remily to authorize Iver Finnesand, PLSD Board President, to sign the updated contract. Motion passed: Aye (3), Nay (0).

Mr. Redinger reviewed the change order required by DANR to address the need for a specific type of check valve and the requirement for a valve vault for lift station #5. Motion made by Bartos and seconded by Remily to approve change order #1 pending DANR approval. Motion passed Motion passed: Aye (3), Nay (0). Lastly, Leif reviewed the Notice to Proceed to be issued to the contractor with the Board. Motion made by Remily and seconded by Bartos to authorize Iver Finnesand, PLSD Board President, to sign the Notice to Proceed. Motion passed: Aye (3), Nay (0).

**NEW BUSINESS:**  The Board reviewed PLSD Resolution 2022-5 titled:

RESOLUTION GIVING APPROVAL TO CERTAIN CLEAN WATER FACILITIES IMPROVEMENTS; GIVING APPROVAL TO THE ISSUANCE AND SALE OF A REVENUE BOND TO FINANCE, DIRECTLY OR INDIRECTLY, THE IMPROVEMENTS TO THE FACILITIES; APPROVING THE FORM OF THE LOAN AGREEMENT AND THE REVENUE BOND AND PLEDGING PROJECT REVENUES AND COLLATERAL TO SECURE THE PAYMENT OF THE REVENUE BOND; AND CREATING SPECIAL FUNDS AND ACCOUNTS FOR THE ADMINISTRATION OF FUNDS FOR OPERATION OF THE SYSTEM AND RETIREMENT OF THE REVENUE BOND AND PROVIDING FOR A SEGREGATED SPECIAL CHARGE OR SURCHARGE FOR THE PAYMENT OF THE BONDS.

Motion to approve PLSD Resolution 2202-5 made by Bartos; seconded by Remily. Motion passed: Aye 3, Nay 0

**ADJOURNMENT**: Remily motioned and Finnesand seconded to adjourn at 10:30am. Motion passed.

**NEXT MEETING**: Next regular meeting is April 14, 2023, at 4:00pm. Agenda will be posted on the District’s website ([PLSDistrict.org](http://www.plsdistrict.org/)) and at the office 24 hours prior to the meeting.

Submitted by Mary Finnesand, PLSD Clerk