PICKEREL LAKE SANITARY DISTRICT

1765 DULYNN ROAD

### Grenville, SD 57239-8305

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**TRUSTEE MEETING MINUTES**

**September 9, 2016, @ 9:00 AM**

**PICKEREL LAKE CORNER STORE**

**ATTENDANCE: Meeting was called to order at 9:05 A.M. Present were Richard
Sprenger, Craig Bair, Mary Finnesand, Al Fedje, Maintenance/Treasurer, and Mary Jo Button.**

**MINUTES: Motion was made by Bair and seconded by Finnesand to approve the minutes with corrections for the August 15, 2016 meeting. Motion carried.**

**MAINTENANCE: Fedje reported that a lid for the South End lift was damaged and needed to be replaced. Also there was a wiring problem at the East Park and a seal failure on lift three (3).**

**TREASURER’S REPORT: A motion to accept the financial reports presented by Fedje as of 08/31/16 was made by Bair and seconded by Finnesand with the motion carrying. The August report reflects balances on hand for the following: Capital Improvement Savings: $13,156.99, General Account Checking: ($7.90), General Account Savings: $39,285.08, Reserve and Replacement: $169,902.61 and Total Checking/Savings: $222,336.78.**

 **A motion was made by Finnesand and seconded by Bair to approve the following expenses with the motion carrying: Lake Region Electric (electricity), $915.89; Ottertail (electricity), $30.19; Venture Communications (telephone), $91.81; Al Fedje (payroll), $1,650.34 and $1,610.33; Community Oil Roslyn (gas ), $26.96, $41.19 and $28.56; Dakota Pump and Control,( maintenance); $250.00, $855.00 and $351.02; South Dakota One Call (dig locate), $10.50; Internal Revenue Service (payroll liabilities), $1,174.60; Mary Jo Button (payroll), $474.55; Terry Kulesa (payroll), $517.27; Web Water ( water), $35.00; Duerre Excavating, Inc. (dig), $1,632.61; HR One Stop(gas), $41.59 and $53.61; QuickBooks Payroll Service (bank service charge), $10.00; Milbank Winwater Works (maintenance), $1,227.45; Reporter and Farmer (legal notices and offices expenses), $200.06; Walmart (office expenses), $30.81; Northside Implement, LLC (maintenance), $27.21; A&S Hardware Hank (maintenance supplies), $20.46; Macksteel (maintenance), $15.64; Roslyn Post Office (mailing expenses), $141.00; Amazon (maintenance), $87.56,**

**Pickerel Lake Corner Store (rent), $40.00; SD Dept. of Labor (office expenses), $25.00.**

**OLD BUSINESS: At the August meeting, a motion was made by Sprenger and seconded by Bair to have the Webster Home and Lumber put together the bid package for the construction of the PLSD building. Fedje followed up with Webster Home & Lumber for status of bid package. We hope to have that package by our next meeting so the Board cam move forward with its plans.**

**Finnesand has been working on the web site for the PLSD. She made a presentation to the Board. Still work to be done, but is looking very good.**

**NEW BUSINESS: One petition has for the Board vacancy has been taken out. The last day to file the Trustee Nomination Petition is October 20. 2016.**

**A motion was made by Sprenger and seconded by Bair, as a matter of clarification, that anybody who voluntarily retained their septic tank on a gravity flow section of the PLSD system is responsible for maintenance and repair of their septic system. The PLSD assumes no responsibility. Motion carried.**

**A motion was made by Bair and seconded by Finnesand to amend the minutes for the July 10, 2015 meeting. The second paragraph under new business shall read as follows*: A motion was made by Sprenger and seconded by Stewart to budget $130,000 for the PLSD building. Capital improvement assessments that begins on September 20, 2015 shall continue for a 5-year period at $100.00 per year. Final assessment will on September 20, 2019.* Motion carried.**

 **NEXT MEETING: The next meeting will be held at 9:00 a.m. on Friday, October 14, 2016 at Dana’s Corner Store**

**ADJOURNMENT: There being no further business to come before the Board, Bair moved and Finnesand seconded to adjourn the meeting. Motion carried. Meeting adjourned at 10:28 AM.**